
STATE CONTROLLER'S OFFICE
21st CENTURY PROJECT
P. O. BOX 942850
Sacramento, CA 94250-5878

DATE: July 2, 2008

Project Letter #08-005

TO: All 21st Century Project Department Liaisons

RE: **Thank you for your Participation and Support**

The State Controller's Office, 21st Century Project team thanks all current and former Department Liaisons. The Liaison program started as the initial point of contact for communications and information sharing between the departments and the 21st Century Project. The Liaison program will end as the project moves forward into the next phase with departments, Deployment. During the next few months, new partnerships with departments will be established. This new partnership for the deployment phase will include more detailed and defined department roles and activities.

To assist us in achieving this partnership, Department Support Teams (DST) are being established within each department. The DST's will consist of a Department Sponsor, DST Coordinator, HR Professionals, IT professionals, timekeepers, and accounting and finance personnel to assist in a variety of activities: testing, collecting data, training enrollment, and IT readiness, and more. These DST's will work with the project to prepare departments for implementation of the new system. The project's Deployment Team is staffed with personnel trained and experienced to assist DST's during the deployment phase as departments prepare to go-live.

A letter has been sent to all department directors requesting the nomination of their Department Sponsor and Coordinator. Department Coordinators have started deployment activities by attending DST Kick-off meetings in late June and early July 2008. Immediately following the DST Kick-off meetings, the Department Coordinator will be asked to assign additional DST members as needed. We realize many former Department Liaisons may become part of the new DST. We look forward to your continued participation and support. All current liaison email addresses will be transferred to our general information sharing distribution lists when the liaison program ends.

For additional information regarding DSTs' roles and responsibilities, please visit the Deployment Team Website after June 30 at www.21stcentury.ca.gov/deployment/index.shtml. Any questions regarding Deployment or DST's can be sent to Deployment@sco.ca.gov. I look forward to your continued involvement in this important effort.

Sincerely,
Don Scheppman
21st Century Project Executive
State of California Controller's Office